



 **The Accelerated Lean Skills Programme**

Amnis

enabling organisations to flow





ALSP Overview

The Accelerated Lean Skills Programme (ALSP) is a practical, interactive and fast moving programme designed to give managers the essential underpinning knowledge required to plan and run successful Lean programmes.

The key to success in Lean is as much about learning how to engage others as it is about the tools and the ALSP is designed to cover all the essential topics in an exciting and informative programme.

The course provides the essential underpinning knowledge to enable you to plan and implement your first Lean Events.

Broad Overview

Day 1: Lean essentials

Day 2: Redesigning pathways

Day 3: Making Lean work

Following the programme, on submission of a short project based on the content of the programme, participants will receive a formal certificate.



ALSP day 1: Lean essentials

9.00am–5.30pm

Day 1: Outline agenda

- Introductions
- Programme overview
- What is Lean?
- The Lean building blocks
- Making Lean work
- Overview of the five principles of Lean
- Visual management
- Standard work

Learning outcomes

Understand the following:

- Value and waste
- The five Lean principles
- What is a visual workplace?
- What does standard work consist of?
- Why only some Lean programmes work
- Understand Lean terminology (MCT, L/T etc)

Be able to:

- Undertake a 5S exercise
- Calculate takt time, MCT and headcount needs
- Analyse variation and propose solutions
- Undertake a workplace organisation exercise
- Create a 'String Diagram'



ALSP day 2: Pathway redesign

9.00am–5.30pm

Day 2: Outline agenda

- Review of day 1
- Value stream mapping
- Pathway redesign (practical)
- Learning outcomes
- Review of SMED (set up reduction)
- Review of OEE
- Review of mistake proofing

Learning outcomes

Understand the following:

- The three steps to value stream mapping
- How to reduce set-up times
- How to calculate 'Process Effectiveness'
- Mistake proofing
- Lean events

Be able to:

- Plan and undertake value stream mapping
- Undertake an OEE exercise
- Identify opportunities to use mistake proofing



ALSP day 3: Making lean work

9.00am–5.30pm

Day 3: Outline agenda

- Review of days 1 and 2
- Lean simulation
- Making Lean work
- Realising benefits
- Planning projects
- Planning Lean events

Learning outcomes

Understand the following:

- How to apply Lean to a real scenario
- How others have used Lean
- How to make Lean work
- The Journey to Lean
- How to manage others through Lean
- Creating a communications strategy

Be able to:

- Assess demand and capacity
- Develop strategies for improvement
- Implement flow and pull systems
- Understand Lean terminology in context
- Run Lean events
- Plan different types of Lean events



In addition to receiving exceptional training in a supportive, stimulating and interactive learning environment, participants in the Accelerated Lean Skills Programme will also receive the following:

- Course folder and course materials
- Copy of the book 'Lean for Practitioners'
- Associated guides and exercises
- Telephone and email advice and feedback on your project
- Complimentary one year's Associate Membership of The Institute of Operations Management (non-members)



Event dates: ALSP 1

21st–23rd April 2010

Rates

Residential rates: Includes 2 nights' bed and breakfast, lunch and dinner

£975 – members; £1,075 – non-members*

Non-residential rates: includes lunch and refreshments
£600 – members; £700 – non-members*

(*includes one year's Associate Membership of The Institute of Operations Management)

Residential rate is strictly first come, first served.

Book now to avoid disappointment.

Venue

The Cotswold Lodge Hotel, Oxford
66a Banbury Road, Oxford OX2 6JP





Event dates: ALSP 2

7th–9th September 2010

Rates

Residential rates: Includes 2 nights' bed and breakfast, lunch and dinner

£975 – members; £1,075 – non-members*

Non-residential rates: includes lunch and refreshments
£600 – members; £700 – non-members*

(*includes one year's Associate Membership of The Institute of Operations Management)

Residential rate is strictly first come, first served.

Book now to avoid disappointment.

Venue

Hunting Lodge Hotel, High Street, Cottingham
Market Harborough, Leicestershire LE16 8X





Please return your completed booking form to:

Membership Services
The Institute of Operations Management
Earlstrees Court, Earlstrees Road
Corby, Northants, NN17 4AX

Tel: 01536 740105

Fax: 01536 740101

Email: members@iomnet.org.uk

Booking Conditions: Provisional bookings can be made by telephone but must be confirmed using this form, either by email, post or fax. Registrations will be acknowledged by a VAT invoice/receipt. All cancellations must be received in writing at least 21 working days prior to the event. A cancellation fee of 25% will be charged on all cancellations between six and three weeks, thereafter the full fee will be charged. The IOM reserves the right to cancel courses or amend course dates.

Data Protection Act (DPA) 1998: The above information is required in order to effectively communicate with members/delegates to administer their membership/course in a proper, timely, cost-effective and secure manner and, if a member, to fulfil the requirements of the Institute's Articles of Association and Bye-Laws. The Institute is required by DPA to ensure that such information is accurate and up to date and you are requested to inform the Institute's Membership Services Department of any changes. Should you join, but your membership ends, your details will be retained for a further 6 years, unless otherwise instructed by you.

A company limited by guarantee. Registered in England No 2629347 Registered Charity No 1004963 VAT No 657 3553 13.

www.amnis.uk.com
www.iomnet.org.uk

Amnis

enabling organisations to flow

